



BBC Apprenticeships

Discovering and unlocking the potential of diverse talent,
for the UK's creative sector.

WELCOME

WELCOME

In this brochure you will find details on the wide range of apprenticeships we offer at the BBC.

Whether it's digital or broadcast technology you're interested in...

Or if you think you'd enjoy working in the business side of our organisation...

Or, if it's a career in content production or in journalism that you'd love to pursue...

Then take a look at what opportunities we have and ,if you like what you find, be sure to apply when we're open for application!

Keep an eye on the website for up-to-date information!

Please note: this list is subject to change.

APPRENTICESHIP LEVELS EXPLAINED

3

Level 3 (known officially as 'Advanced Apprenticeships')

- Equivalent education level = A level / Higher
- Best suited to those finishing school/college, or to career changers new to the creative industry.

4

Level 4

- Equivalent education level = foundation degree or SQF7

5

Level 5 (known officially as 'Higher Apprenticeships')

- Equivalent education level = foundation degree or SQF7

6

Level 6

- Equivalent education level = Bachelor's degree.
- Ideally suited to those looking for an alternative to university.

7

Level 7 (known officially as 'Higher' or 'Degree' Apprenticeships)

- Equivalent education level = Master's degree, PGDip.
- Best suited to those looking for a postgraduate level programme.
- Also suitable for those with previous experience in the given subject area.

CONTENTS

Assistant Production Manager Apprenticeship - Level 6	5
Broadcast and Media Systems Engineer Apprenticeship – Level 6	7
Broadcast & Media Systems Technical Operator Apprenticeship – Level 3	9
Business Administrator Apprenticeship – Level 3	11
Business Analyst with AI Apprenticeship	13
Data Analyst Apprenticeship - Level 4	15
Data Scientist Degree Apprenticeship – Level 6	17
HR Support Apprenticeship – Level 3	19
Journalist Apprenticeship - Level 6	21
Junior Journalist Apprenticeship – Level 5	23
Junior Production Coordinator Apprenticeship – Level 4	25
Multi Channel Marketer Apprenticeship - Level 3	28
Post Production Technical Operator Apprenticeship - Level 4	30
Procurement and Supply Chain Practitioner - Level 4	32
Production Apprenticeship – Level 3	34
Project Manager Degree Apprenticeship – Level 6	36
Digital and Technology Solutions Professional Degree Apprenticeship, Software Engineering pathway – Level 6 (DTSP, Software Engineer)	38
Solicitor Apprenticeship – Level 7	40

Assistant Production Manager Apprenticeship – Level 6

OVERVIEW

Are you someone who loves working collaboratively, leading your team towards a common goal and great results? Are you currently working in a role where you successfully manage and deliver projects? Or perhaps you've worked in a similar role in the past? Does the idea of working in the exciting and creative environment of the media industry sound like something you'd enjoy? If your answer is 'yes' to any of those questions, then this Level 6 Assistant Production Manager Apprenticeship could be exactly the next step you need on your career journey!

It's definitely a 'yes' for you if you're someone with a keen interest in the BBC and in how our audiences respond to, and interact with, our content.

This apprenticeship is also just right for you if...

You're someone who's bursting with fresh ideas and new perspectives; you've got great organisational skills and you're pretty good at problem-solving too! You can manage multiple deadlines and demands on your time, often in the face of circumstances changing around you. And you do it all with a calm and focused approach. Negotiating Health & Safety policies and procedures, as well as business rights and affairs, is both something you enjoy doing and are good at.

Most crucially, this is the apprenticeship for you if you're excited at the prospect of working with creative content-making teams at one of the most renowned organisations in the media industry, helping to bring BBC content to life for our audiences in the UK and across the world, on TV, radio and online.

WHAT KIND OF THINGS WILL I BE DOING?

As well as studying 'off-the-job', with a BBC-approved external training provider, you'll also be building your 'on-the-job' experience, honing your transferable managerial skills for a media environment.

Throughout your apprenticeship you will develop your production management skills at each stage of the production process. You'll devise schedules and ensure that shoots and post-production timetables run smoothly. You'll grow your leadership abilities, through the management of junior team members, and you'll work on building your own professional networks. With your team, you'll design and implement ways to continually improve, and set standards for, future generations of BBC programme makers. You'll gain experience in learning how, for example, the BBC can work towards meeting its Net Zero targets whilst still ensuring that our Production Management teams meet the needs of the content creation teams and still ensure the best possible outcomes for the BBC.

This apprenticeship will give you a thorough knowledge and understanding of Production Management and the media Industry, which you will be able to draw on during your time at the BBC as well as afterwards in the wider industry. Successful completion of this apprenticeship results in attaining the industry recognised Level 6 Assistant Production Manager Apprenticeship qualification.

This apprenticeship can lead to roles such as Production Coordinator; Junior Production Manager; Production Manager.

To apply for this apprenticeship, you must be passionate about the management side of working in a production team. If it's the 'coming up with ideas' side of things that you're interested in, then the Production Apprenticeship will be more suitable for you.



WHAT QUALIFICATIONS DO I NEED?

To apply for this apprenticeship...

...you must have successfully managed and delivered projects in the past.

...you must have successfully managed and worked in a team.



IS THERE ANYTHING ELSE I NEED TO KNOW BEFORE APPLYING?

- You must be 18 or over when the apprenticeship starts.
- You must have lived in the UK continuously for the last 3 years prior to the start of the apprenticeship.
- You must be legally eligible to work full-time in the UK for the entire duration of the apprenticeship.
- You must not currently be enrolled in another apprenticeship programme, whether with the BBC, or another organisation.
- You must not already hold a qualification in the same subject area, at the same, or higher, level than this apprenticeship.
- The duration for this apprenticeship is currently 24 months from the start date (durations may vary).



AND WHAT WILL I EARN?

A starting, yearly, salary of £25,950 for a 35-hour working week. If your base (main place of work) is London, you will get an additional £5,441.

You get 25 days of holiday per year and a defined pension scheme. You'll also be able to access discounted dental and health care, gym offers and much more!



MORE INFORMATION

For more information about the Assistant Production Manager apprenticeship see [Assistant Production Manager](#).

*This apprenticeship is in the process of being revised or adjusted.

Broadcast and Media Systems Degree Engineer Apprenticeship – Level 6

OVERVIEW

Are you someone who is fascinated by how things work? Do you love solving technical problems? Do you have a passion for the media and for technology and do you wish you could find a career that would combine both of those passions? Well, the Broadcast and Media Systems Engineer Degree Apprenticeship could be just the thing you've been waiting for!

This apprenticeship is for you if you want to work at the BBC, globally renowned as one of the most creative and technologically-advanced media organisations in the industry. This is the right apprenticeship for you if you want the opportunity to develop the specialised skills needed to design, build and maintain the broadcasting media technologies and systems that will take the BBC into the future.

If you'd love to be part of the next generation of media systems engineers helping the BBC to continue delivering content across the UK and the world on TV, in audio and online, then this is your chance. Engineering in the BBC develops, supports and maintains the systems and infrastructure that keep the BBC available to its audiences. If you want to work on a wide range of unique challenges, hand-in-hand with some of the most creative engineering minds in the industry, then this apprenticeship should definitely be the next step into your future career.

This apprenticeship would ideally suit a non-graduate. But, wherever you're starting out from – whether you're a school/college leaver, someone just starting out in a professional workplace or a career changer – as long as you're someone who wants to become one of the best creative technologists in broadcasting around, then this apprenticeship is for you.

WHAT KIND OF THINGS WILL I BE DOING?

Part of your apprenticeship involves 'off-the-job' study and training. You do this with an external training partner approved by the BBC. On successful completion of the apprenticeship you will be awarded a BA (Hons) in Broadcast and Communications Engineering.

In your 'on-the-job' training, i.e. in your placement in the BBC, you'll work on the front line, supporting TV and Radio Production networks, systems and devices that are behind our flagship services such as Radio 1, Radio 2, 3, 4 and Radio 5 Live, BBC News at One, Six and Ten; BBC Breakfast; BBC Sport; BBC Children's; World TV News; one of our 40 World Service radio services; BBC London; Arabic and Persian TV services. You'll be trained and developed to support the work in these areas, and their infrastructure, as well as in master control rooms.

Throughout your time on the apprenticeship you'll undertake work placements in the BBC's engineering teams that will help you gain an understanding of the technologies and systems involved in the production and distribution of BBC output around the world. You will also learn about the industry standards for the set-up of broadcast communication systems, media content systems and IP networks.

This apprenticeship can lead to roles such as Junior Operations Engineer or Junior Systems Engineer.



WHAT QUALIFICATIONS DO I NEED?

To apply for this apprenticeship...

...you must have Maths and English GCSE at Grade 4/C or above or National 5 (Scotland) at C or equivalent.

...you must have achieved, or be expected to achieve, by the start of the scheme, a minimum of 112 UCAS points (300 if before 2017). This should include A Level/ Higher Maths, or an extended BTEC in Engineering with Engineering Maths, or an equivalent qualification.

...you must not have completed, or hold qualifications in, the apprenticeship subject, engineering or similar, at Level 6 (undergraduate degree level) or higher.



IS THERE ANYTHING ELSE I NEED TO KNOW BEFORE APPLYING?

- You must be 18 or over when the apprenticeship starts.
- You must have lived in the UK continuously for the last 3 years prior to the start of the apprenticeship.
- You must be legally eligible to work full-time in the UK for the entire duration of the apprenticeship.
- You must not currently be enrolled in another apprenticeship programme, whether with the BBC or another organisation.
- You must not already hold a qualification in the same subject area at the same or a higher level than this apprenticeship.



WHAT WILL I LEARN?

...how we manipulate audio and video and the challenges faced in servicing a large broadcasting organisation

...understanding of how live content is acquired and presented to studios, recording areas, playout facilities and distribution platforms in the formats they each require

...operational and engineering skills, how to use a variety of tools and systems and what we do when things go wrong

...how to develop your team working and communication skills, working as part of a diverse team providing services and talking directly to other departments across the BBC

As part of this industry recognised apprenticeship qualification, you'll learn...

Audio and Vision Engineering, Electrical and Electronic Engineering, IP Networks, Computer Science, Broadcast Technology, Database Technology, Engineering Mathematics



AND WHAT WILL I EARN?

A starting, yearly, salary of £22,950 for a 35-hour working week. If your base (main place of work) is London, you will get an additional £5,441.

You get 25 days of holiday per year and a defined pension scheme.

You'll also be able to access discounted dental and health care, gym offers and much more!



MORE INFORMATION

For more information about the apprenticeship see [Broadcast and Media Systems Engineer](#).

Broadcast & Media Systems Technical Operator Apprenticeship – Level 3

OVERVIEW

If you love media content and you're especially interested in how that content reaches our audiences, then this apprenticeship could be just right for you.

If becoming one of the next generation of highly skilled Technical Operators, at the front end of making sure that the BBC's broadcast equipment and technology side of our business runs smoothly to deliver our stories and content across the UK and around the world, then we think you'd really enjoy this apprenticeship!

Working in one of our newsroom ingest hubs, galleries, studios, post production areas, or out on location, this apprenticeship will give you the perfect opportunity to learn, and experience, a wide range of skills involved in the technical operation side of the broadcast/media industry.

You might be about to finish school/college; you could be looking for a career change, or you might be just starting out in the world of work... Whichever is your starting point, as long as you're 18, or over, when the apprenticeship starts, this could be your next step towards a role of your dreams at one of the best known, creative and technologically advanced broadcasting organisations in the world.

To get the most out of this apprenticeship, you'll definitely be someone who's fascinated by how things work and who loves coming up with technical problem-solving solutions to creative challenges.

This apprenticeship scheme is most suited to non-graduates. You don't need any experience of working in the media industry, or an extensive CV jammed full of qualifications.

You don't need experience, we're interested in your potential, nor previous training.

We're not focused on your academic achievements. Instead, we're looking to see how we can give you the right opportunities to pursue a path you're passionate about and how we can help you develop your strengths and abilities in different ways to progress into a career you'll really enjoy.

WHAT KIND OF THINGS WILL I BE DOING?

A BBC approved external training provider will provide the 'off-the-job' learning that is part of your apprenticeship. On successful completion, you will attain an industry recognised Level 3 apprenticeship qualification.

Both 'off-the-job', as well as in your placement ('on-the-job'), you'll be learning a wide range of technical operator skills across TV and radio. You'll also be building on your experience, learning hands-on, day-to-day from experienced industry professionals.

'On-the-job' activities could include learning camera operation, floor management skills; TV Vision Mixing; Sound Operations; Technical Directing; Shoot/Edit Multi-skilled Operator skills; Picture and Audio Editing; Ingest and Library Functions.

You will also receive training from experienced BBC trainers and the BBC Academy on how to work in a live broadcast studio in TV and Radio across a range of multiskilled roles.

This apprenticeship can lead to roles such as Audio Operator; Auto Cue Operator; Camera Operator; Floor Manager; Graphics Assistant; Lighting Technician.



WHAT QUALIFICATIONS DO I NEED?

To apply for this apprenticeship...

...you must have Maths and English GCSE at Grade 4/C or above or National 5 (Scotland) at C or equivalent if you are under 19 years old when the apprenticeship starts

...you must not have completed, or hold, qualifications in the apprenticeship subject at Level 3 or above

...you must not have completed, or hold, an extended BTEC or degree in media, television, film, audio or radio production

...you must have little, or no, work experience in the subject area



IS THERE ANYTHING ELSE I NEED TO KNOW BEFORE APPLYING?

- You must be 18 or over when the apprenticeship starts.
- You must have lived in the UK continuously for the last 3 years prior to the start of the apprenticeship
- You must be legally eligible to work full-time in the UK for the entire duration of the apprenticeship
- You will need to live within a commutable distance of where the role for the apprenticeship is based
- You must not currently be enrolled in another apprenticeship programme, whether with the BBC or another organisation
- You must not already hold a qualification in the same subject area at the same or a higher level than this apprenticeship
- The duration for this apprenticeship is 25 months from the start date (durations may vary)



AND WHAT WILL I EARN?

A starting, yearly, salary of £22,950 for a 35-hour working week. If your base (main place of work) is London, you will get an additional £5,441.

You get 25 days of holiday per year and a defined pension scheme.

You'll also be able to access discounted dental and health care, gym offers and much more!



MORE INFORMATION

For more information about the apprenticeship see to [Broadcast and Media Systems Technical Operator](#).

Business Administrator Apprenticeship – Level 3

OVERVIEW

This apprenticeship is for anyone who loves working and collaborating with others to reach a common goal. Connecting with people is your passion, but if you also love doing things that involve your planning and organising skills, as well as your communication skills, then that's even better!

Business Administration roles in the BBC are super important in supporting teams at every level and in every part of the organisation and they're critical to ensuring the BBC's success in delivering first-class content and services to our audiences. If that sounds like the kind of work you'd really enjoy doing, then this could be just the right apprenticeship for you!

You might be about to finish school/college, or you could be someone looking for a career change or just starting out in the world of work...Any which way, as long as you're 18, or over, when the apprenticeship starts, this could be your next step towards a business role of your dreams!

At the biggest broadcasting organisation in the world, you'll have the chance to develop your skills in all kinds of business areas, supporting the organisation in: operations; project management; stakeholder management; administration reporting and enhancing professional development

This apprenticeship scheme is most suited to non-graduates. You don't need experience, we're interested in your potential, not previous training. Beyond the outlined eligibility, we're not focused on your qualifications. Instead, we're looking for how we can give you the right opportunities to develop your strengths and abilities in different ways and progress into a career you'll really enjoy.

WHAT KIND OF THINGS WILL I BE DOING?

Whilst you're on the apprenticeship you'll be learning 'on-the-job' as well as 'off-the-job'. The 'off-the-job' learning is the bit you do with a BBC approved external training provider. You'll be working towards the industry recognised Level 3 Business Administrator apprenticeship.

As well as 'off-the-job', you'll work 'on-the-job' with national and/or regional teams across the BBC to develop your skills and experience in a wide range of business areas. 'On-the-job' activities could include managing and responding to queries; maintaining records; acting as first point of contact for your team or co-ordinating projects and activities. Alongside all of this, you'll also be learning day-to-day from experienced industry professionals. And, throughout your apprenticeship, you'll be learning the systems, processes and skills that keep a major media organisation running smoothly.

This apprenticeship can lead to roles such as Business Assistant; Business Administrator; Team Assistant; Scheduling Assistant.



WHAT QUALIFICATIONS DO I NEED?

To apply for this apprenticeship...

...you must have Maths and English GCSE at Grade 4/C or National 5 (Scotland) at C or equivalent

...you must not have completed, or hold, qualifications in the apprenticeship subject at Level 3 or above

...you must not have completed, hold qualifications, or be working towards, a Business Administrator Level 3 qualification

...you must not be currently enrolled in another apprenticeship programme, whether with the BBC or another organisation



AND WHAT WILL I EARN?

A starting, yearly, salary of £22,950 for a 35-hour working week. If your base (main place of work) is London, you will get an additional £5,441

You get 25 days of holiday per year and a defined pension scheme. You'll also be able to access discounted dental and health care, gym offers and much more!



MORE INFORMATION

For more information about the apprenticeship see [Business Administrator](#).

IS THERE ANYTHING ELSE I NEED TO KNOW BEFORE APPLYING?

- You must be 18 or over when the apprenticeship starts.
- You must have lived in the UK continuously for the last 3 years prior to the start of the apprenticeship
- You must be legally eligible to work full-time in the UK for the entire duration of the apprenticeship
- You must not already hold a qualification in the same subject area at the same or a higher level than this apprenticeship
- The duration for this apprenticeship is currently 18 months from the start date (durations may vary).

Business Analyst with AI Apprenticeship – Level 4

OVERVIEW

Are you someone who loves being up-to-speed with all the latest advances in technology? Are you excited by Artificial Intelligence and the changes it could bring to the workplace of the future? If you've answered 'yes' to those questions and you've got a head – and passion - for working at the BBC, then you should definitely be thinking about applying for this apprenticeship!

You could be working in one of our Technology and Media Ops teams; Audience or HR teams, or in one of our procurement or Studios Global Technology areas. All of these teams are central to our achievements and success as an organisation. Without them, and the work they do at every level, and in every area of the BBC, we would not be able to function.

The BBC is renowned not only for the ground breaking and excellent nature of its productions, but also for being one of the most technologically advanced organisations in the world. AI will transform the way most businesses operate and the BBC wants to be at the front of that advancement. Not only in how we make our content, but also in how we work.

This could be your chance to help shape the BBC for a digital and AI age. If that sounds like something you'd like to be a part of, then the Business Analyst with AI Apprenticeship is definitely a step in the right direction to achieving that goal!

WHAT KIND OF THINGS WILL I BE DOING?

This apprenticeship combines 'off-the-job' learning with 'on-the-job' learning. The 'on-the-job' learning is the experience and skills you get via your work placement. For the 'off-the-job' part, you will receive training from the BBC's approved external training provider for this apprenticeship. You will be working towards attaining your Level 4 apprenticeship qualification.

'On-the-job' you'll be putting your learning and study into practice 'on the shop floor', in a real workplace environment. You'll build on your team-working and collaboration skills and you'll get the chance to put your problem-solving abilities into action with real-life challenges in the business space. You'll be generating reports, analysing data and number-crunching using spreadsheets. You'll be able to communicate data effectively and, very importantly, you'll have a passion for becoming more data oriented – and for sharing that passion!

Throughout your apprenticeship, you'll be working alongside experienced industry professionals, learning first-hand, day-to-day, what working with AI in a business environment is really like.

This apprenticeship can lead to roles such as Business Analyst; Data Analyst; Procurement Manager; Resource Scheduler.



WHAT QUALIFICATIONS DO I NEED?

To apply for this apprenticeship...

...you must have GCSE (or equivalent) Maths and English at Grade 4/C or above, or National 5s (Scotland)

...you must have 3 A Levels, or equivalent, with at least one STEM subject(s) such as Computing/IT (Grade C or above).

If you do not have A Levels, then equivalent Level 3 qualifications, such as BTECs, or equivalent, in Computing/IT, or similar, will also be considered (a minimum of 96 UCAS points)



IS THERE ANYTHING ELSE I NEED TO KNOW BEFORE APPLYING?

- You must be 18 or over when the apprenticeship starts.
- You must have lived in the UK continuously for the last 3 years prior to the start of the apprenticeship.
- You must be legally eligible to work full-time in the UK for the entire duration of the apprenticeship.
- You must NOT currently be enrolled in another apprenticeship programme, whether with the BBC, or another organisation.
- You must NOT already hold a qualification in the same subject area, at the same, or higher, level than this apprenticeship.
- The duration for this apprenticeship is currently 18 months from the start date (durations may vary).



AND WHAT WILL I EARN?

A starting, yearly, salary of £22,950 for a 35-hour working week. If your base (main place of work) is London, you will get an additional £5,441.

You get 25 days of holiday per year and a defined pension scheme. You'll also be able to access discounted dental and health care, gym offers and much more!



MORE INFORMATION

For more information about the qualification see [Business Analyst](#).

Data Analyst Apprenticeship – Level 4

OVERVIEW

Are you someone who loves maths and algebra? Do you enjoy working with data and are comfortable using Excel spreadsheets? Are you excited at the prospect of developing cutting-edge skills and working on projects that will shape the BBC's future? If your answers to those questions are a 'yes', then the Data Analyst Apprenticeship Level 4 is definitely a good route for you to become one of the next generation of Data Analysts helping the BBC towards a data-driven future!

The BBC is renowned for being one of the most creative and technologically advanced organisations in the world. If you've always wanted to learn to code, and you fancy doing that in the exciting environment of the media industry, this is your chance!

This apprenticeship is especially suited to you if you're about to leave school/college; if you're looking for a career change or if you're just getting into the world of professional work.

Wherever you're starting out from, this Level 4 Apprenticeship is your first step towards a career you'll love! The key thing, at this stage, is that you're passionate about pursuing a career somewhere in the field – we'll help you with the rest!

WHAT KIND OF THINGS WILL I BE DOING?

Part of your apprenticeship is 'off-the-job' study and learning. You do this with an external training partner approved by the BBC. You will be working towards an industry recognised Level 4 Data Analyst qualification.

The other part of your apprenticeship is the 'on-the-job' element, i.e. your placement. As a Data Analyst apprentice you'll be part of a dynamic, collaborative team, working on meaningful projects that contribute to how the BBC functions in the future. You'll gain experience interpreting a wide range of data from different sources and you'll develop cutting-edge skills like machine learning, data visualisation and ethical data use. You'll develop your understanding of how to extract, manipulate and visualise data using different tools. And, you'll learn about the impact of data and how the BBC uses it to inform decision making.

You'll be gaining all of this experience, and developing all of these skills, alongside experienced industry professionals, learning first-hand, day-to-day, what working in data analysis at the BBC is really like.

This apprenticeship can lead to roles such as Data Analyst, Junior Data Analyst, Data Associate.



WHAT QUALIFICATIONS DO I NEED?

To apply for this apprenticeship...

...have Maths and English GCSE at Grade 4/C or above or National 5 (Scotland) at C or equivalent qualification

...have achieved, or be expected to achieve, by the time the apprenticeship starts, A Level/Higher Maths



IS THERE ANYTHING ELSE I NEED TO KNOW BEFORE APPLYING?

- You must be 18 or over when the apprenticeship starts
- You must have lived in the UK continuously for the last 3 years prior to the start of the apprenticeship
- You must be legally eligible to work full-time in the UK for the entire duration of the apprenticeship
- You must not currently be enrolled in another apprenticeship programme, whether with the BBC or another organisation
- You must not already hold a qualification in the same subject area at the same or a higher level than this apprenticeship.
- The duration for this apprenticeship is currently 18 months from the start date (durations may vary)



AND WHAT WILL I EARN?

A starting, yearly, salary of £22,950 for a 35-hour working week. If your base (main place of work) is London, you will get an additional £5,441. You get 25 days of holiday per year and a defined pension scheme.

You'll also be able to access discounted dental and health care, gym offers and much more!



MORE INFORMATION

For more information about the qualification see

[Data Analyst](#)

Data Scientist Degree Apprenticeship – Level 6

OVERVIEW

Are you someone who loves maths and has a passion for data? Are you excited by how the latest AI and Machine Learning Technologies could help shape the BBC of the future? Are you someone who would like to do all of that, as well as pursue your dream career, at the BBC, one of the world's most creative and technologically advanced media organisations? If you've answered 'yes' to those questions, then you should definitely think about this Data Scientist Degree Apprenticeship!

Data Science is changing the way the BBC operates. The work of turning raw data into valuable insights that help us understand, and serve, our audiences better is driven by our data science teams. You could join them!

This apprenticeship is especially suited to you if you're about to leave school/college; if you're looking for a career change or if you're just getting into the world of professional work. It's not for you if you already have a degree qualification in this field or similar.

If it sounds like this apprenticeship could be just what you're looking for to kick start your career in Data Science, then you're very likely to be someone who can't wait to get stuck into exploring the potential of cutting-edge new technology and who already has an understanding of software programming.

Wherever you're starting out from, this Level 6 Degree Apprenticeship is your first step towards a lifelong career you'll love! The key thing, at this stage, is that you're passionate about pursuing a career somewhere in the field – we'll help you with the rest!

WHAT KIND OF THINGS WILL I BE DOING?

Part of your apprenticeship is 'off-the-job' study and learning. You do this with an external training partner approved by the BBC. You will be working towards the industry recognised Level 6 BSc (Hons) Data Science.

The other part of your apprenticeship is the 'on-the-job' element, i.e. your placement. As a Data Science apprentice, you'll learn about the value of data in an organisation like the BBC and how we use data to improve connection with our audiences. You'll learn how to source, cleanse and validate data to make sure it's accurate. In your role you'll be developing your knowledge in areas like core programming skills for data analytics; data engineering; project management; Machine Learning; data infrastructure and tools; artificial intelligence and Deep Learning; data visualisation and dashboards. You'll be gaining all of this experience and developing all of these skills alongside experienced industry professionals, learning first-hand, day-to-day, what working in data science at the BBC is really like.

Throughout your time on the apprenticeship, you'll gain lots of experience that will help you seek out new challenges and work opportunities within the BBC as well as the wider industry.

This apprenticeship can lead to roles such as Data Scientist.



WHAT QUALIFICATIONS DO I NEED?

To apply for this apprenticeship...

...have Maths and English GCSE at Grade 4/C or above or National 5 (Scotland) at C or equivalent

...have achieved, or be expected to achieve, a minimum of 104 UCAS points. This should include A Level/ Higher Maths, or an extended BTEC in Engineering with Engineering Maths, or an equivalent qualification.



AND WHAT WILL I EARN?

A starting, yearly, salary of £22,950 for a 35-hour working week. If your base (main place of work) is London, you will get an additional £5,441.

You get 25 days of holiday per year and a defined pension scheme.

You'll also be able to access discounted dental and health care, gym offers and much more!



IS THERE ANYTHING ELSE I NEED TO KNOW BEFORE APPLYING?

- You must be 18 or over when the apprenticeship starts
- You must have lived in the UK continuously for the last 3 years prior to the start of the apprenticeship.
- You must be legally eligible to work full-time in the UK for the entire duration of the apprenticeship.
- You must not currently be enrolled in another apprenticeship programme, whether with the BBC, or another organisation.
- You must not already hold a qualification in the same subject area at the same, or a higher level, than this apprenticeship.
- The duration for this apprenticeship is currently 36 months from the start date (durations may vary).



MORE INFORMATION

For more information about the apprenticeship see [Data scientist \(integrated degree\)](#).

HR Support Apprenticeship – Level 3

OVERVIEW

This apprenticeship is for anyone who loves connecting with people and is passionate about working with and supporting others. You'll be someone who loves communicating across all kinds of channels. You're passionate about working collaboratively towards a common goal! Plus, if you're also interested in working in a fast-paced media environment, meeting deadlines and using your planning and organisational skills to keep things running on track, then that's even better and this apprenticeship could definitely be for you!

The work of our Human Resources teams plays a critical part in ensuring that each and every one of us at the BBC can do our very best work here. The HR role is vital in supporting all the administrative and advisory services that an organisation can offer.

This apprenticeship scheme is suitable for non-graduates. You don't need experience, we're interested in your potential, not previous training. Beyond the outlined eligibility, we're not focused on your qualifications. Instead, we're looking for how we can give you the right opportunities to develop your strengths and abilities in different ways and progress into a career you'll really enjoy.

You might be about to finish school, or you could be looking for a career change, perhaps you haven't yet entered the world of work, any which way, as long as you're 18, or over, when the apprenticeship starts, this could be your next step towards a fulfilling and rewarding career at the biggest broadcasting organisation in the world.

WHAT KIND OF THINGS WILL I BE DOING?

Whilst you're on the apprenticeship you'll be learning 'on-the-job' as well as 'off-the-job'. 'Off-the-job' is the bit you do with a BBC-approved external training provider where you'll be working towards the industry recognised Level 3 HR Support apprenticeship qualification.

As well as your 'off-the-job' training, there is the 'on-the-job' element of the apprenticeship i.e. your time in your work placement when you'll work with national and/or regional teams across the BBC to develop your skills and experience in a wide range of HR Support areas. 'On-the-job' activities could include capturing and managing data; helping to deliver organisational strategies and goals; sharing best practice and knowledge; working with colleagues right across the organisation on a range of operational matters; implementing policies and processes; understanding how to handle, resolve or escalate enquiries; understanding and addressing colleague needs.

This apprenticeship can lead to roles such as HR Administrator; HR Advisor; Resourcing Administrator; Resourcing, Talent Advisor and

WHAT QUALIFICATIONS DO I NEED?

To apply for this apprenticeship you must...

You must have Maths and English GCSE at Grade 4/C or above, or National 5 (Scotland) at C or equivalent

You must not currently be enrolled in another apprenticeship programme, whether at the BBC, or another organisation.

You must not already hold a qualification in the same subject area at the same, or a higher level, than this apprenticeship.

You must not have completed, hold qualifications in, or be working towards a Human Resources Level 3 qualification.

AND WHAT WILL I EARN?

A starting, yearly, salary of £22,950 for a 35-hour working week. If your base (main place of work) is London, you will get an additional £5,441.

You get 25 days of holiday per year and a defined pension scheme. You'll also be able to access discounted dental and health care, gym offers and much more!

MORE INFORMATION

For more information about the apprenticeship see [HR Support](#).

IS THERE ANYTHING ELSE I NEED TO KNOW BEFORE APPLYING?

- You must be 18 or over when the apprenticeship starts.
- You must have lived in the UK continuously for the last 3 years prior to the start of the apprenticeship.
- You must be legally eligible to work full-time in the UK for the entire duration of the apprenticeship.
- The duration for this apprenticeship is currently 18 months from the start date (durations may vary).

Journalist Apprenticeship – Level 6

OVERVIEW

If you're a journalist starting out in your career, looking to advance your journalistic skills and gain professional recognition, then this Level 6 apprenticeship is for you.

You'll be someone who can already demonstrate your storytelling and journalistic abilities – perhaps through articles written for a local or student newspaper or website; through news content you've produced at a radio station; or perhaps you've been blogging, vlogging, or creating social media content... In whichever way you've practised your journalism skills to-date, you're now ready to take the next step on your career path. And where better to do that than at the BBC, the world's largest public service broadcaster and one of the most respected and renowned media organisations, not just in the UK, but worldwide.

This could be the right route for you, if you already have a degree or the NCTJ Diploma in Journalism, or if you have some experience of working as a journalist. If any of those circumstances apply to you, and you're passionate about moving your career in journalism forward, then this apprenticeship should definitely be something you consider!

You'll be someone who's especially interested to tell stories from the unheard, or under-represented, voices in our society and you'll have original and creative ideas on how to tell those stories and reach a wide and diverse range of audiences.

Of course, it goes without saying, that you're also the kind of person that avidly reads, watches or listens to news, on all platforms.

WHAT KIND OF THINGS WILL I BE DOING?

Like all apprenticeships at the BBC, as well as studying 'off-the-job', with a BBC-approved external training provider, your apprenticeship also includes an 'on-the-job' element which allows you to develop your understanding and experience of what it's like working in a professional media environment. And not just any media environment, you'll be learning from experts in the field, some of the very best and most experienced journalists in the industry.

During this apprenticeship you'll advance your journalistic skills, researching, writing and broadcasting news stories and features across topics including current affairs, business, politics, sport and culture. You'll get hands-on experience creating quality news content/content for the BBC. You'll study topics such as investigative research, audience engagement, multimedia content creation, media law. All of which will equip you with the skills and experience you need to meet the demands of today's newsrooms.

As well as your Level 6 Journalist Apprenticeship qualification, you'll also be working towards the NCTJ* National Qualification in Journalism (NQJ), a benchmark of excellence across the industry.

This apprenticeship can lead to roles such as Journalist.

*NCTJ – National Council for the Training of Journalists



WHAT QUALIFICATIONS DO I NEED?

To apply for this apprenticeship...

...you must have English GCSE at Grade 4/C or above, or National 5 (Scotland) at C or equivalent of Functional Skills Level 2, or equivalent qualification.



IS THERE ANYTHING ELSE I NEED TO KNOW BEFORE APPLYING?

- You must be 18 or over when the apprenticeship starts.
- You must have lived in the UK continuously for the last 3 years prior to the start of the apprenticeship
- You must be legally eligible to work full-time in the UK for the entire duration of the apprenticeship
- You must not have completed any elements of the National Qualification in Journalism
- You must not currently be enrolled in another apprenticeship programme, whether with the BBC or another organisation
- You must not already hold a qualification in the same subject area at the same or a higher level than this apprenticeship.
- The duration for this apprenticeship is currently 24 months from the start date (durations may vary)



AND WHAT WILL I EARN?

A starting, yearly, salary of £22,950 for a 35-hour working week. If your base (main place of work) is London, you will get an additional £5,441.

You get 25 days of holiday per year and a defined pension scheme. You'll also be able to access discounted dental and health care, gym offers and much more!



MORE INFORMATION

For more information about the apprenticeship see [Senior Journalist](#).

For more information about the NCTJ National Qualification in Journalism, see [National Qualification in Journalism](#).

*The Level 6 Journalist Apprenticeship Standard is in development. It is a revision of the Level 7 Journalist Apprenticeship which can be found [here](#). Apprenticeship standards are reviewed and revised periodically. The Level 6 Journalist Apprenticeship has been refreshed to better reflect current newsroom roles and the responsibilities of the Journalist.

Junior Journalist Apprenticeship – Level 5

Level 5 (England & NI); Level 5 (Wales); SCQF 7 (Scotland)

OVERVIEW

This apprenticeship is for anyone with a passion and curiosity for telling, and sharing, stories about the world and people around them.

If university isn't for you, but you'd love the chance to get first class journalism training at the biggest broadcasting organisation in the world, then this opportunity could be just right for you. You might be about to finish school/college; or just about to start out in the world of work. As long as you're 18, or over, when the apprenticeship starts then it really doesn't matter. All that matters is that you're passionate about telling stories that our audiences need to know about. If that's the case, then the Junior Journalist Apprenticeship could be your next step towards the journalism career of your dreams!

This apprenticeship scheme is most suitable for non-graduates. You don't need experience, we're interested in your potential, not previous training.

WHAT KIND OF THINGS WILL I BE DOING?

Whilst you're on the apprenticeship you'll be learning 'on-the-job' in placement as well as 'off-the-job' with a BBC-approved external training provider, working towards the industry-recognised Level 5 NCTJ Diploma in Journalism along with your apprenticeship qualification.

In your 'on-the-job' training, that is, on your work placement, you'll work with national and regional BBC news and sports teams to develop your journalistic skills and create and deliver content.

'On-the-job' activities could include finding and booking guests; carrying out research; writing briefs; finding stories to appeal to a wide range of diverse audiences; shooting and editing films; assisting with interviews. Alongside all of this, you'll also be learning real-life skills from experienced industry professionals.

This apprenticeship can lead to roles such as Journalism Researcher.

WHAT QUALIFICATIONS DO I NEED?

To apply for this apprenticeship you must...

...have English GCSE at Grade 4/C or above, or National 5 (Scotland) at C or equivalent.

...you must not have completed, or be studying for, the NCTJ Diploma, or a journalism qualification at the same level as this apprenticeship or higher

② IS THERE ANYTHING ELSE I NEED TO KNOW BEFORE APPLYING?

- You must be 18 or over when the apprenticeship starts.
- You must have lived in the UK continuously for the last 3 years prior to the start of the apprenticeship.
- You must be legally eligible to work full-time in the UK for the entire duration of the apprenticeship.
- You must not currently be enrolled in another apprenticeship programme, whether with the BBC, or another organisation.
- You must not already hold a qualification in the same subject area at the same, or a higher level, than this apprenticeship.
- The duration for this apprenticeship is currently 24 months from the start date (durations may vary).

£ AND WHAT WILL I EARN?

A starting, yearly, salary of £22,950 for a 35-hour working week. If your base (main place of work) is London, you will get an additional £5,441.

You get 25 days of holiday per year and a defined pension scheme. You'll also be able to access discounted dental and health care, gym offers and much more!

🔗 MORE INFORMATION

There's some general information about what's involved in the apprenticeship here: [Junior Journalist](#). And you can find out more about the NCTJ Diploma in Journalism, which forms part of all the apprenticeship standards, here: [NCTJ Diploma in Journalism](#).

Junior Production Coordinator Apprenticeship – Level 4

Level 4 (England & NI); Level 3 (Wales); SCQF 7 (Scotland)

OVERVIEW

Are you someone who enjoys tasks that involve being really good at planning and organising? Are you the person that family and friends turn to when a day out, get together or party needs sorting out and arranging? Do you wish you could combine your skills with your passion for working in the media but don't know where to start, or what kind of role you'd enjoy... then look no further!

The BBC's production management teams are central to ensuring the BBC delivers its first-class content to audiences across the UK and around the world on TV, in audio and online. If you'd like to use your creative problem-solving skills to support the work of these teams, then this could be just right for you.

If you're excited by the idea of, for example, making arrangements to send a film crew out on location or the planning and organising involved with ensuring that guests arrive on time for a studio recording of The One Show, or, perhaps, the activity required to schedule crews for a Radio 1 Live Lounge, then this Junior Production Coordinator Apprenticeship could be your first step to a career in Production Management!

You might be about to finish school/college, or you could be looking to start your first job or

even change career paths, either way, as long as you're 18, or over, when the apprenticeship starts, this could be your next step towards an exciting career at one of the most creative and best known broadcasting organisations in the world.

Whichever stage you're starting out from, this could be the kick-start into a dream career in production management - being part of a team that takes creative ideas and actions a plan to turn those ideas into content.

You don't need any experience of working in the media industry, or a CV jammed full of academic qualifications. What you do need, is passion and potential. It's not qualifications that will get you a place on the apprenticeship, but the passion for the work involved in production management.

You'll definitely be someone who can plan, multi-task and work calmly under pressure. You'll also be the kind of person who loves working in a team and isn't daunted by dealing with the unexpected!

WHAT KIND OF THINGS WILL I BE DOING?

As well as the training you will do with an external, BBC approved, training provider – this is what's known as the 'off-the-job' element of your apprenticeship - you'll also learn skills and gain experience working, day-to-day, alongside experienced industry professionals (the 'on-the-job' part of the apprenticeship).

On successful completion you'll have an industry-recognised apprenticeship qualification as well as, of course, tons of experience that will put you in a great position to meet new challenges and work opportunities both in the BBC and in the wider industry.

As an apprentice on the Junior Production Coordinator scheme at the BBC, you'll gain hands-on experience of how making content comes together, from concept to reaching the audience, in TV/ Audio or content for online. You learn a wide range of skills which may include preparing for and assisting with shoots; coordinating transport; booking kit and crews; issuing information the crew needs via 'call sheets'; assisting with the management of budgets; coordinating staff training, helping on the studio floor, in the TV gallery or on the BBC's flagship radio networks ensuring that everyone gets paid! All the while you'll be learning best practice from expert BBC production management teams - making sure everyone has everything they need to film/record events; checking rules and regulations so that crews/ teams can work safely; ensuring everything is documented, filed and in line with privacy and licensing policies.

To understand more about what working in Production Management is like, particularly in making TV content, please take a look here
[Is TV production management for me? - Academy Guides \(bbc.com\)](#)

Please [click here](#) to find out more about when making audio content.

This apprenticeship can lead to roles such as Production Management Assistant, Production Secretary or Production Coordinator.

WHAT QUALIFICATIONS DO I NEED?

To apply for this apprenticeship...

...you must not currently be enrolled in another apprenticeship programme, whether with the BBC, or another organisation.

.....you must be passionate about the production management side of producing content! If it's the 'coming up with ideas for content' side you're interested in then the Production Apprenticeship will be more suitable for you. [Production \(England & NI\)](#); [Production \(Wales\)](#); [Production \(Scotland\)](#)

IS THERE ANYTHING ELSE I NEED TO KNOW BEFORE APPLYING?

You must be 18, or over, when the apprenticeship starts.

You must have lived in the UK continuously for the last 3 years prior to the start of the apprenticeship.

You must be legally eligible to work full-time in the UK for the entire duration of the apprenticeship.

The duration for this apprenticeship is currently 17 months from the start date (durations may vary)

AND WHAT WILL I EARN?

A starting, yearly, salary of £22,950 for a 35-hour working week. If your base (main place of work) is London, you will get an additional £5,441.

You get 25 days of holiday per year and a defined pension scheme. You'll also be able to access discounted dental and health care, gym

MORE INFORMATION

For more information about the apprenticeship

[Junior Production Coordinator](#)

(England & NI, Level 4)

[Junior Production Coordinator](#)

(Wales, Level 3)

[Junior Production Coordinator](#)

(Scotland, SCQF 7)

Multi-Channel Marketer Apprenticeship – Level 3

OVERVIEW

Are you someone who is passionate about media content and especially interested in how that content reaches its audience? Are you intrigued to learn how an audience knows where to find the content they love, whether that's on TV, on radio or online? Are you excited by the challenge of bringing new audiences to content they don't yet know they'll love? If you're answering 'yes' to these kind of questions, then applying for the Multi-Channel Marketer Apprenticeship at the BBC is definitely something you should be thinking about!

The BBC is known as one of the most creative and respected media organisations in the world. We deliver a vast range of content to audiences across the UK and globally, on a wide variety of platforms. But...how does the audience know where to find not just their old favourites, but all of the brilliant new content they'll love?! Well, this is where our marketing teams come in. Their work is integral to ensuring the BBC is serving all of its audiences in the very best way it can. As a Multi-Channel Marketer Apprentice, you'll join one of these dynamic teams, supporting the planning, creation and delivery of campaigns across digital, social and traditional platforms, that help the BBC connect with millions of people every day.

You might be about to finish school/college; you could be looking for a career change, or you might be just starting out in the world of work... Whichever is your starting point, as long as you're 18, or over, when the programme starts, this could be an apprenticeship you'd really enjoy and the first step towards a career of your dreams.

This apprenticeship scheme is most suited to non-graduates. You don't need any experience of working in the media industry, or an extensive CV jammed full of qualifications. What we're interested in is your potential, not previous training. We're not focused on your academic achievements. Instead, we're looking to see how we can give you the opportunities to pursue a path you're passionate about and how we can help you develop your strengths and abilities in different ways to progress into a career you'll really enjoy.

WHAT KIND OF THINGS WILL I BE DOING?

Like all our apprenticeships at the BBC, the Multi-Channel Marketer Apprenticeship combines 'off-the-job' learning with 'on-the-job' learning. The 'on-the-job' learning is the experience and skills you get via your work placement. For the 'off-the-job' part, you will receive training from the BBC's approved external training provider for this apprenticeship. On successful completion of this apprenticeship, you will attain a Level 3 apprenticeship qualification.

'On-the-job' you'll be putting your learning and study into real-life practice. You'll learn the tools, techniques and strategies that contribute to delivering world-class marketing campaigns, supporting your team with scheduling and delivery and making sure things stay on track. You may do work that involves analysing performance data to see how well current campaigns are doing and how they may be improved in the future.

And, all the while, you'll be developing your skills alongside experienced industry professionals, learning first-hand, day-to-day, what working in a marketing team is really like.

This apprenticeship can lead to roles such as: Developing Creative; Marketing Coordinator; Media Planner; Media Scheduler.



WHAT QUALIFICATIONS DO I NEED?

To apply for this apprenticeship...

You must not already hold a qualification in the same subject area (Marketing), at the same, or higher, level than this apprenticeship.



IS THERE ANYTHING ELSE I NEED TO KNOW BEFORE APPLYING?

- You must be 18 or over when the apprenticeship starts.
- You must have lived in the UK continuously for the last 3 years prior to the start of the apprenticeship.
- You must be legally eligible to work full-time in the UK for the entire duration of the apprenticeship.
- You must not currently be enrolled in another apprenticeship programme, whether with the BBC, or another organisation.
- The duration for this apprenticeship is currently 18 months from the start date, but may vary.



AND WHAT WILL I EARN?

A starting, yearly, salary of £22,950 for a 35-hour working week. If your base (main place of work) is London, you will get an additional £5,441.

You get 25 days of holiday per year and a defined pension scheme. You'll also be able to access discounted dental and health care, gym offers and much more!



MORE INFORMATION

For more information about the apprenticeship, see [Multi-channel marketer](#).

Post Production Technical Operator Apprenticeship - Level 4

OVERVIEW

Are you someone who loves creating content? Are you especially interested in the last steps of the production process where raw material becomes the polished product that reaches an audience on TV, on radio, online?

If this is the side of content creation that you're passionate about, then this Post-Production Technical Operator Apprenticeship could be just right for you! This could be the start of an exciting and fulfilling career and where better to begin that journey than at the BBC, one of the most renowned creative and technologically advanced media organisations in the world.

Working 'on-the-shop-floor' at the front-end of post-production activity in one of our newsroom ingest hubs, galleries, studios, post production areas, or out on location, this apprenticeship will give you the perfect opportunity to learn, and experience, a wide range of skills involved in the post production stages of content creation.

You might be about to finish school/college; you could be looking for a career change, or you might be just starting out in the world of work... Whichever is your starting point, as long as you're 18, or over, when the programme starts, this could be an apprenticeship you'd really enjoy and the first step towards a career of your dreams.

This apprenticeship scheme is most suited to non-graduates. You don't need any experience of working in the media industry, or an extensive CV jammed full of qualifications. You don't need experience, we're interested in your potential, not previous training. We're not focused on your academic achievements. Instead, we're looking to see how we can give you the right opportunities to pursue a path you're passionate about and how we can help you develop your strengths and abilities in different ways to progress into a career you'll really enjoy.

WHAT KIND OF THINGS WILL I BE DOING?

A BBC approved external training provider will provide what's known as the 'off-the-job' learning that is part of your apprenticeship. On successful completion, you will attain an industry recognised Level 4 apprenticeship qualification.

Both 'off-the-job' as well as in your placement (the 'on-the-job' element of your apprenticeship) you'll be developing a wide range of post-production skills that support creative colleagues in content finishing and quality assessment. You'll learn about video and audio technology; metadata and timecode; codecs and files; networks and storage; data conforming and finishing; quality control; archiving. You'll also further your understanding in subjects such as best practice for media ingest, storage management, media export and secure digital despatch.

You'll also be building on your experience, learning hands-on, day-to-day from experienced industry professionals.

This apprenticeship can lead to roles such as Assistant Post Production Editor; Post Production Editor; Post Production Operator.



WHAT QUALIFICATIONS DO I NEED?

To apply for this apprenticeship...

...you must have Maths and English GCSE at Grade 4/C or above or National 5 (Scotland) at C or equivalent qualification

...you must not have completed or hold qualifications in the apprenticeship subject at level 4 or above



IS THERE ANYTHING ELSE I NEED TO KNOW BEFORE APPLYING?

- You must be 18 years old or over when the apprenticeship starts
- Have lived in the UK continuously for the last 3 years prior to the start of the apprenticeship
- Be legally eligible to work full-time in the UK for the entire duration of the apprenticeship
- Not currently be enrolled in another apprenticeship programme, whether with the BBC or another organisation
- Not already hold a qualification in the same subject area at the same or a higher level than this apprenticeship.
- The duration for this apprenticeship is currently 19 months from the start date (durations may vary)



AND WHAT WILL I EARN?

A starting, yearly, salary of £22,950 for a 35-hour working week. If your base (main place of work) is London, you will get an additional £5,441.

You get 25 days of holiday per year and a defined pension scheme. You'll also be able to access discounted dental and health care, gym offers and much more!



MORE INFORMATION

For more information about the apprenticeship, see [Post Production Technical Operator.](#)

Procurement and Supply Chain Practitioner Apprenticeship – Level 4

OVERVIEW

Would you love a role in a team where the decisions you help make play a key part in the smooth and efficient running of your organisation? If you're the kind of person that thrives on working behind-the-scenes to ensure that the very best results can be achieved, then the Level 4 Procurement and Supply Chain Practitioner Apprenticeship is a great next step towards a rewarding and fulfilling career!

Finding the best products and services for our business needs is essential in ensuring the BBC continues to create world-class, ground-breaking content across the UK and globally. It's fundamental to how we retain our reputation as one of the world's best-known and most respected media organisations and provide value for all to *all* our audiences.

Working in one of our purchasing and supply teams, this apprenticeship will give you the chance to get hands-on experience of the end-to-end processes the BBC uses to acquire the essential products and services it needs. You'll have the opportunity to learn about building and maintaining relationships with external suppliers and partners, as well as how to find them in the first instance! And you'll develop your knowledge, skills and understanding of how the BBC ethically sources the right resources, in the right place, at the right time.

WHAT KIND OF THINGS WILL I BE DOING?

Like all our apprenticeships at the BBC, the Procurement and Supply Chain Practitioner Apprenticeship combines 'off-the-job' learning with 'on-the-job' learning. The 'on-the-job' learning is the experience and skills you get via your work placement. For the 'off-the-job' part, you will receive training from the BBC's approved external training provider for this apprenticeship.

On successful completion of this apprenticeship, you will attain a Level 4 apprenticeship qualification and the CIPS (Chartered Institute of Procurement and Supply)* Level 4 Diploma in Procurement and Supply qualification.

'On-the-job' you'll be putting your learning and study into real-life practice. You'll learn how to define the BBC's business needs (in terms of the products and services it needs) and how to meet them. This could involve helping to source and select suppliers, based on quality, cost and delivery needs; building your experience in collaborating and negotiating with suppliers; learning how to address issues, should they arise. You'll also learn about the legal requirements and organisational standards regulating how the BBC acquires its products and services. Your role may also involve doing research and data analysis to help provide insights into, for example, how the BBC can work towards meeting its Net Zero targets whilst still ensuring that what we acquire to meet our business needs continues to ensure the best outcomes for the organisation.

You'll be doing all of this alongside experienced industry professionals, learning first-hand, day-to-day, what working in a procurement team is really like.

This apprenticeship can lead to roles such as: Assistant Buyer; Procurement Advisor or Commercial Analyst.

* CIPS (Chartered Institute of Procurement & Supply – a worldwide professional body for the procurement and supply chain profession, which promotes best practices)



WHAT QUALIFICATIONS DO I NEED?

To apply for this apprenticeship...

...you must have Maths and English GCSE at Grade 4/C or above or National 5 (Scotland) at C or equivalent

...you must have a Level 3 qualification at A Level or equivalent



IS THERE ANYTHING ELSE I NEED TO KNOW BEFORE APPLYING?

- You must be 18 or over when the apprenticeship starts.
- You must have lived in the UK continuously for the last 3 years prior to the start of the apprenticeship.
- You must be legally eligible to work full-time in the UK for the entire duration of the apprenticeship.
- You must not currently be enrolled in another apprenticeship programme, whether with the BBC, or another organisation.
- You must not already hold a qualification in the same subject area, at the same, or higher, level than this apprenticeship.
- The duration for this apprenticeship is currently 24 months from the start date, but may vary.



AND WHAT WILL I EARN?

A starting, yearly, salary of £22,950 for a 35-hour working week. If your base (main place of work) is London, you will get an additional £5,441.

You get 25 days of holiday per year and a defined pension scheme. You'll also be able to access discounted dental and health care, gym offers and much more!



MORE INFORMATION

For more information about the apprenticeship, see [Procurement and Supply Chain Practitioner](#).

Production Apprenticeship – Level 3

Level 3 (England & NI); Level 3 (Wales); SCQF 7 (Scotland)

OVERVIEW

Are you someone who loves being creative? Do you really wish you knew how to turn that passion into a career? Well, here's how...with this Level 3 Production Apprenticeship!

Whether you're about to finish school/college, or you're someone looking to change direction and career or even if you're someone who hasn't yet experienced the world of work, whatever your starting point is, as long as you've got the passion and potential, this could be the first step into your media career.

At the biggest broadcasting organisation in the world, you'll have the chance to develop your skills and experience in all kinds of content-making teams.

This apprenticeship scheme is suited to non-graduates. We're not looking for experience and we're not interested in previous formal training. What we are interested in is hearing all your great ideas for stories the BBC can tell on TV, in audio or online and ways we can ensure that the BBC is delivering value for all.

You're likely to be someone who regularly watches, listens and engages with lots of different types of content and you probably also enjoy talking about what types of content you like/dislike. You might even have some ideas about ways in which the BBC should diversify its content even further to better reach all of its wide range of different kinds of audiences.

If you're passionate and curious about media, of any and all kinds, and you're excited at the idea of working for one of the world's most creative and technologically advanced broadcasting organisations this is the apprenticeship for you!

You don't need an extensive CV to apply for this apprenticeship. It's not qualifications that will get you a place on the programme, but the passion for the work along with the potential you show for developing your strengths and abilities into a career you'll really enjoy.

As well as being a passionate and curious person, you'll also be someone who's a really good team player and enjoys working collaboratively in a team towards a shared goal.

You're someone who wants to shape and influence the media industry of the future - and, of course, the BBC's part in that!

Whichever first step you're on of your production career, this is a great kick-start onto the next!

So, if you want to be part of a team that turns creative ideas into content for audiences across the UK and the world, whether that's on TV, radio or online, then this is your chance.

WHAT KIND OF THINGS WILL I BE DOING?

As well as the training you will do with an external, BBC approved, training provider – this is what's called the 'off-the-job' element of your apprenticeship - you will also learn skills and gain experience working, day-to-day, alongside experienced industry professionals (the 'on-the-job' part of the apprenticeship).

On successful completion of the scheme you'll have an industry-recognised apprenticeship qualification as well as, of course, a broad range of experience and understanding of the media world that will put you in a great position to meet new challenges and work opportunities both in the BBC and in the wider industry.

As an apprentice on the Production scheme at the BBC, you'll gain hands-on experience of how productions come together, from initial concept to reaching the audience whether that's on TV, radio or online. You'll learn a wide range of skills and gain a breadth of real life experience which may include helping to develop ideas and stories; learning how to use technical equipment and specialist software; assisting your team on location/in studio; finding guests and participants; researching content; creating content for multiple platforms, including social media; helping out/'running' on the studio floor; in a TV gallery; in a radio studio. Whichever placement area you're in (please see the job advert for more specific details on the work that will be involved in each different placement area), all the while you'll be learning best practice from expert and experienced production team members.

This apprenticeship can lead to roles such as Runner; Junior Researcher; Edit Assistant; Content Assistant.

MORE INFORMATION

For more information about the apprenticeship

[Production \(England & NI, Level 3\)](#)

[Production \(Wales, Level 3\)](#)

[Production \(Scotland, SCQF 7\)](#)

WHAT QUALIFICATIONS DO I NEED?

To apply for this apprenticeship...

....you need to have a passion for making content - whether that's coming up with ideas for content, or exploring ways in which we can connect with new, as well as, existing audiences; or whether it's a passion for exercising your creative skills in a particular area of production e.g. costume or the technical department.

IS THERE ANYTHING ELSE I NEED TO KNOW BEFORE APPLYING?

You must be 18 or over when the apprenticeship starts.

You must be legally eligible to work full-time in the UK for the entire duration of the apprenticeship.

You must not currently be enrolled in another apprenticeship programme, whether with the BBC, or another organisation.

You must not already hold a qualification in the same subject area at the same, or a higher level, than this apprenticeship (This does not apply in Scotland).

The duration for this apprenticeship is currently 13 months from the start date (durations may vary).

AND WHAT WILL I EARN?

A starting, yearly, salary of £22,950 for a 35-hour working week. If your base (main place of work) is London, you will get an additional £5,441.

You get 25 days of holiday per year and a defined pension scheme. You'll also be able to access discounted dental and health care, gym offers and much more!

Project Manager Degree Apprenticeship – Level 6

OVERVIEW

Are you about to leave school/college and know you'd to work in a business environment of some kind, but you're not sure what step to take next to get you a bit closer to your dream career?

Or, are you someone who hasn't been working and is now looking for a new start doing something business-related? Perhaps you're someone who's thinking about changing profession paths and setting off on a different career journey.

Whichever point you're starting out from, it's where you're headed that matters to us.

We're looking for people who are passionate about organising and managing projects and excited by the idea of being part of a team that helps the BBC deliver value for money for its audiences across the UK and around the world. If that's you, then we'd love you to consider this apprenticeship!

If you'd jump at the chance to put your skills into practice at one of the world's leading media broadcasters, then this is the time to jump as this apprenticeship is definitely the kick-start that will help you achieve your ambitions.

For the BBC to maintain its industry leading reputation, there are multiple business teams working right across the organisation to make sure projects are delivered on time and within budget so that our audiences get the very best from all of our BBC services.

On this apprenticeship, you will gain a thorough knowledge and understanding of project management theory and how to apply best practice to real-world working environments. Hands-on experience will enable you to continually develop your business and project management skills and give you the necessary experience to build a successful career in project management in the future.

WHAT KIND OF THINGS WILL I BE DOING?

This apprenticeship will give you practical hands-on experience of project management, as well as an understanding of the fundamentals that underpin its processes. As part of the 'off-the-job' element of the apprenticeship you will study for your degree qualification with a BBC approved external training partner.

As well as the off-the-job learning - attending instructor led workshops; tutorial sessions; practical and library-based research; presentations and group work; real-world simulated projects – you'll also be gaining understanding and experience 'on-the-job', i.e. in your placement. This could include learning about the inner workings of an organisation and how to manage people, projects, and operations for long term success; strategic decision making and leading a team. You may also contribute to live projects, within the BBC, that have a real impact across the corporation and a range of departments. By supporting various business teams across the BBC, you will continually be developing your business and project management skills all the while alongside industry experienced professionals, enhancing your understanding and allowing you to consider how issues within the workplace impact an organisation.

You will be working towards a BSc (Hons) Level 6 degree in Project Management. You will also attain an industry-recognised APM Project Management qualification (APM PMQ). In addition, on successful completion, you will also be eligible to apply for full membership to APM (Association of Project Managers).

This apprenticeship can lead to roles such as Project Coordinator; Business Assistant; Business Coordinator

WHAT QUALIFICATIONS DO I NEED?

To apply for this apprenticeship...

...you must have Maths and English GCSE at Grade 4/C or above or National 5 (Scotland) at C or equivalent

...you must have, or be expected to attain, a level 3 qualification, that equates to 96 UCAS points.

This could be:

- A-Levels – 3 x Cs or above in any subject

- an Advanced apprenticeship, BTEC or NVQ will also be considered but must equate to 96 UCAS points. UCAS points vary, so [please check your qualification](#).

... you must not currently be enrolled on another apprenticeship programme, whether with the BBC, or another organisation

... you must not already hold a qualification in the same subject area, at the same, or a higher, level than this apprenticeship.

IS THERE ANYTHING ELSE I NEED TO KNOW BEFORE APPLYING?

You must be 18 or over when the apprenticeship starts.

You must have lived in the UK continuously for the last 3 years prior to the start of the apprenticeship.

You must be legally eligible to work full-time in the UK for the entire duration of the apprenticeship.

The duration for this apprenticeship is currently 48 months from the start date (durations may vary).

AND WHAT WILL I EARN?

A starting, yearly, salary of £22,950 for a 35-hour working week. If your base (main place of work) is London, you will get an additional £5,441.

You get 25 days of holiday per year and a defined pension scheme. You'll also be able to access discounted dental and health care, gym offers and much more!

MORE INFORMATION

For more information about the apprenticeship [Project Manager](#)

Digital and Technology Solutions Professional Degree Apprenticeship DTSP, Software Engineer pathway – Level 6

OVERVIEW

Are you someone with a passion for coding and software development? How does the idea of developing and delivering apps and websites, for the audiences of one of the best renowned and most creative organisations in the world, sound? If you're excited by that prospect and think it could be just the move you're looking for to advance your software engineering career, then this apprenticeship would be a great next step!

You're someone who is excited about how the latest technologies can transform the way we do things. And you're especially interested in how they can be used to help the BBC better understand how people interact with our content. You're great at problem-solving and good at working with technical, as well as non-technical people, at all levels.

Perhaps you've already been wondering about how to combine your software engineering skills and interests with your passion for the media industry into a career of your dreams...Well, wonder no more. This apprenticeship is for you!

WHAT KIND OF THINGS WILL I BE DOING?

Part of your apprenticeship is the 'off-the-job' learning. You do this with a BBC approved external learning partner. On successful completion of the apprenticeship you will be awarded with an Undergraduate Degree (Bachelor of Science with Honours) in Digital and Technology Solutions Professional (Software Engineer pathway).

'On-the-job', i.e. in your placement, alongside the BBC's experienced industry professionals, you'll be learning, and experiencing, at first-hand, the real life work of our software engineering teams. You'll develop your understanding of how the BBC ensures its apps and websites are fit for purpose, building your knowledge of the end-to-end processes involved e.g. analysis, design, code, build, test, implementation and support. You'll gain an understanding of how to ensure the quality and reliability of software through rigorous testing and quality control practices. And you'll learn how to apply software engineering principles to problem solve through secure code and data gathering.

You'll learn how to explore considerations and how to tackle troubleshooting concerns, guided by your team. Also, you will play a part in ground-breaking complex projects, in alignment with the BBC's Digital First strategy, from inception to delivery.

This apprenticeship can lead to roles such as Junior Software Engineer.



WHAT QUALIFICATIONS DO I NEED?

To apply for this apprenticeship...

...you must have Maths and English GCSE at Grade 4/C or above or National 5 (Scotland) at C or equivalent qualification.

...some experience of coding and/or software engineering is required. Whether that is from an A Level/BTEC course, coding boot camp or personal projects. A basic coding test will form part of the assessment for this scheme.



IS THERE ANYTHING ELSE I NEED TO KNOW BEFORE APPLYING?

You must be 18 or over when the apprenticeship starts.

You must have lived in the UK continuously for the last 3 years prior to the start of the apprenticeship.

You must be legally eligible to work full-time in the UK for the entire duration of the apprenticeship.

You must not currently be enrolled in another apprenticeship programme, whether with the BBC, or another organisation.

You must not already hold a qualification in the same subject area at the same, or a higher level, than this apprenticeship.

The duration for this apprenticeship is currently 40 months from the start date (durations may vary)



AND WHAT WILL I EARN?

A starting, yearly, salary of £22,950 for a 35-hour working week. If your base (main place of work) is London, you will get an additional £5,441.

You get 25 days of holiday per year and a defined pension scheme. You'll also be able to access discounted dental and health care, gym offers and much more!



MORE INFORMATION

For more info see [Digital and Technology Solutions Professional \(Software Engineer pathway\)](#)

Trainee Solicitor Apprenticeship – Level 7

OVERVIEW

If you are a graduate at the start of your legal career and you'd love to combine continuing your studies with working in the exciting field of the media industry, then this apprenticeship could be just right for you!

With the opportunity to study for both parts of the Solicitors' Qualifying Exam (SQE) at the world's largest and most renowned public service broadcaster, the next stage of your legal journey is just one step away.

BBC Legal is an integral part of the BBC's mission to produce content that resonates with audiences across the UK and worldwide.

For this Level 7 Apprenticeship you'll need to be someone who's already got their sights on a career in law. You'll have a qualifying law degree* or a non-law degree plus the Graduate Diploma in Law (GDL) and you'll be someone who is passionate about the subject as well as about the prospect of joining the BBC's extended legal team.



WHAT KIND OF THINGS WILL I BE DOING?

Your apprenticeship comprises two components – an 'off-the-job' element which is delivered by a BBC-approved external learning provider, and an 'on-the-job' element which is the experience and learning you gain in your BBC placement.

'On-the-job', you'll also be gaining real-life, hands-on experience across a number of different departments, all of which provide a critical service to the BBC and keep it protected and compliant.

In your placement, you will support the legal team by doing research and preparing legal documents; you'll assist with contract drafting and negotiation; you'll help manage compliance with regulatory and statutory requirements; you'll contribute to risk assessments and mitigation strategies.

Throughout your apprenticeship you'll be developing the strong advocacy, analytical and communication skills essential for a successful legal career. This apprenticeship can lead to roles such as Solicitor



WHAT QUALIFICATIONS DO I NEED?

To apply for this apprenticeship...

...by the start of the apprenticeship, you must have a qualifying law degree* or a non-law degree plus the Graduate Diploma in Law (GDL), achieved in the last 5 years (i.e. graduated in 2021, or later) at grade/award 2:1 or above

...you must have achieved Maths and English GCSE at Grade 4/C, or above, or National 5 (Scotland) at C or above, or an equivalent qualification

...you must have achieved A levels at grade AAB or above, or an equivalent qualification

...you must not have achieved any part of the LPC or SQE. If you have already achieved any part of the Legal Practice Course (LPC) or Solicitors Qualifying Exams (SQE), you will not be eligible for this apprenticeship.

*A qualifying law degree is a law degree programme from a qualifying institution recognised by the Solicitors Regulation Authority (SRA) which covers English Foundational Law.

AND WHAT WILL I EARN?

A starting, yearly, salary of £33,000 for a 35-hour working week. If your base (main place of work) is London, you will get an additional £5,441.

You get 25 days of holiday per year and a defined pension scheme. You'll also be able to access discounted dental and health care, gym offers and much more!

IS THERE ANYTHING ELSE I NEED TO KNOW BEFORE APPLYING?

You must be 18 or over when the apprenticeship starts.

You must have lived in the UK continuously for the last 3 years prior to the start of the apprenticeship.

You must be legally eligible to work full-time in the UK for the entire duration of the apprenticeship.

You must not currently be enrolled on another apprenticeship programme, whether with the BBC or another organisation.

The duration for this apprenticeship is currently 30 months from the start date (durations may vary)

MORE INFORMATION

For more information about the apprenticeship see [Solicitor](#)

The BBC logo is centered in the image, consisting of the letters 'BBC' in a bold, black, sans-serif font. The letters are contained within a white rectangular box with a thin black border. The background of the logo is a dark, textured image of a landscape with a prominent orange rock formation on the right and a bright yellow-green area at the top left.